

Applies to: (examples; Faculty, Staff, Students, etc)

Faculty , Staff , Students , Contractors_Vendors

Policy Overview:

Issued: 09-11-2019

Next Review Date: \$_SerializerTool.serialize(\$reviewDate,true)

Frequency of Review: Annually

Policy details what authorized STLCOP users may and may not do with their access to licensed content offered through the STLCOP Library.

Applies to all authorized users of Library electronic resources: faculty, emeritus faculty, staff, students, preceptors.

Definitions:

| Term | Definition |
|----------------------|---|
| Authorized User | A person whose affiliation with STLCOP offers them access to the College's online network. Some authorized users may be granted access to a narrow group of Library electronic resources due to resource-specific licensing restrictions. |
| Electronic Resources | Any online resource (ie, database, eBook, eJournal) for which the College has entered into a license agreement. |

Details:

Electronic resources made available by St. Louis College of Pharmacy to students, staff, faculty, and other authorized users, are for activities that support the College's mission. Contractual license agreements and U.S. Copyright Law govern the access, use, and reproduction of these resources. In addition, use of electronic resources must be in compliance with the campus-wide policy on **Conditions of Use & Computing Ethics**.

Access and use of many electronic resources provided by the STLCOP Library are governed by license agreements between the Library and publishers or third parties. In general, these legally binding contracts allow students, staff, faculty, and other authorized users to access these resources for non-commercial, educational, scholarly and research purposes. Users of library-licensed resources must comply with the terms of agreements and be aware that publishers may monitor use of electronic resources to ensure that the terms of their licensing agreements are enforced. Breach of license by an individual user may lead a publisher or vendor to turn off the College's access without warning.

Authorized users may **not**:

- Share content or access to content with non-authorized users, including sharing campus network login information.
- Use licensed content or access to content for commercial purposes.
- Engage in systematic downloading of licensed content (e.g., downloading entire issues of electronic journals or large-scale downloading from databases to create other collections of data).
- Modify or create a derivative work of licensed content or remove, obscure, or modify any copyright or other notices included in the licensed content.

Enforcement:

Unauthorized use of or access to STLCOP Library electronic resources may violate the **Conditions of Use & Computing Ethics Policy** and can lead to loss of use and access privileges, as well as other disciplinary procedures within the scope of the St. Louis College of Pharmacy's policies, including dismissal or termination from the College.

Responsibilities:

| Position/Office/Department | Responsibility |
|-----------------------------------|-----------------------|
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|---------------|------------------------------------|
| Library Staff | Administer and enforce the policy. |
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Resources:

Conditions of Use & Computing Ethics

Policy Contacts:

| Name | Contact Information |
|-------------|----------------------------|
| Jill Nissen | Library Director |
| Eric Knoll | VP Operations |